

# Unite Oracle data with its related documents and extend your ERP investment

## The Payoff

- Optimize order-to-cash and procure-to-pay processes
- Eliminate duplicate data entry without custom coding
- Take on volume increases without additional staffing
- Reduce costs per transaction

## The Basics

Oracle E-Business Suite fuels the agility required in today's global marketplace by standardizing processes across the enterprise. What if you could extend that power to reduce cycle times, increase visibility and respond to market trends even earlier?

Agile, timely assessment and classification of revenue stream information is critical, especially in times of slow demand when working capital must be maximized. Despite Oracle's automation in process data management, most Oracle Enterprise Application transactions still require manual review, decisioning and approvals. Transactions are also dependent upon supporting documentation for their entire life cycle. When the right documents are not easily accessible, decisions are delayed, communication stalls and cycle times increase.

## The Challenges

Simply put, documentation obstacles can offset the efficiencies of your ERP. Transaction documents, including those supporting procurement, accounting, asset management, human capital management (HCM) and customer relationship management (CRM) are generated or delivered to an organization in many ways, including mail, fax, data stream, e-mail or inter-office mail. Associated challenges include:

- Document routing, organization, storage and retrieval can be very time consuming and costly, especially in decentralized operations
- Poor process visibility makes bottlenecks and trends hard to identify
- Redundant data entry means excessive overhead, risk and time delays

## The Solution

OnBase solutions for Oracle E-Business Suite capitalize on the data that already exists in your powerful ERP. Eliminate manual process time delays, shorten cycles and reduce risk by electronically capturing documents at the front end and providing them to users right from Oracle transaction screens. Imported documents are auto-indexed with Oracle data and kick off approval workflows. Audit trails, real-time reporting and executive dashboards provide decision-makers visibility early on in the process, while enforcing corporate policies.

Documents are available from secure Web portals at any time and from anywhere. OnBase premises-based, hosted, or SaaS workflows deploy quickly without custom coding or long integration timelines.

### ***The document is always there, regardless of who needs it in a global enterprise***

Instead of having employees scramble to collect correlated sets of documents, OnBase solutions for Oracle E-Business Suite put documents where they are most valuable: in Oracle transactions screens. It doesn't matter how documents arrive — in an EDI stream or e-mail, whether they are faxed in or opened in the mail room two time zones away — OnBase solutions collect documents at the front end and make them instantly available to whomever needs them.

- Auto-index documents using Oracle data, auto-attach them to Oracle screens
- Meet the varied needs of vendors and customers, while increasing document visibility
- Give decision-makers the tools they need for critical and measurable clarity — audit trails, real-time reporting and executive dashboards
- Provide remote employees, customers, vendors or partners secure, portal-based Web access to documents and reports

### ***Time equals money—employees can spend their time on revenue generating tasks***

An electronic document managed by OnBase is not only available from its Oracle transaction, it can be available to anyone who needs it through a folder interface, intranet or Web portal. Multiple people can view the same document at the same time, so time is never lost trying to find a document that is sitting on someone's desk.

- Automate simple transactions to let employees focus on exceptions
- Increase productivity of Oracle process workers, without changing work environments
- Manage documents in synch with Oracle data, instead of managing both separately

### ***Extend Oracle investments without extensive integration costs or custom coding***

Oracle-validated OnBase solutions make documents available through Oracle, but store and manage them in OnBase, keeping your ERP lean and efficient. Premises-based, SaaS, or hosted OnBase document management and workflows complement Oracle workflows, ensuring proper controls are in place.

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### **Why OnBase?**

Premises-based, SaaS, or hosted OnBase document management and workflows enable organizations to reduce costs per transaction, take on volume increases and improve service without additional staffing. You've invested in a powerful ERP. We want to help you get the most out of it. Easily.

## **time to make a difference.**

Get more information out of existing business applications. Reduce, even eliminate, wasteful, redundant tasks. Now you can spend your time on the things that really matter. That's effective document and process management.

That's the OnBase difference.

Learn more at [OnBase.com/Oracle](http://OnBase.com/Oracle)

**OnBase**  
a Hyland Software solution