

How can PeopleSoft pages boost productivity? With access to related documents.

The Payoff

- Improve service and resolution time frames
- Increase volume without adding staff
- Optimize order-to-cash and procure-to-pay processes
- Eliminate duplicate data entry

The Basics

PeopleSoft's highly configurable pages make it easy to fine-tune your solution to meet enterprise needs for data organization. But most transactions that occur in PeopleSoft are also supported by documents that are generated outside of the system and are often stored in disparate file systems — both paper-based and electronic. Organizations still struggle with the wasted time and drain on operational efficiencies associated with paperwork.

The Challenges

With PeopleSoft, data is instantly available from one central location, but the supporting documents often are not.

- Employees spend too much time trying to find documents that support PeopleSoft transactions
- Poor visibility makes bottlenecks hard to identify
- Redundant data entry means excessive overhead, risk and time delays

The Solution

OnBase solutions capitalize on the data that already exists in your powerful ERP. Electronically capturing documents at the front end — via scan or electronic import — and providing them instantly right from PeopleSoft pages eliminates the time delays associated with manual processes. No more wasted time looking for needed information for CRM service calls, customer support or order capture. Transaction cycles and service resolution time-frames shorten.

Auto-indexed based on PeopleSoft data, imported documents can kick-off approval workflows and are instantly available from a variety of access points, including PeopleSoft pages, corporate intranet sites or secure Web portals. HCM tasks, from benefits administration to recruiting, are simplified. Organizations more quickly find the best candidates and retain larger workforces with less administrative staff.

OnBase premises-based, hosted or SaaS workflows enhance PeopleSoft systems without custom coding or long integration timelines. Audit trails, real-time reporting and executive dashboards provide decision-makers visibility early on in the process, while enforcing corporate policies and reducing risk.

Connect documents and e-mails to PeopleSoft Pages

Put documents where they are most valuable — in the PeopleSoft pages that support HCM, CRM, financials and other transactional processes. Eliminate the need for employees to manually search for and collect correlated sets of documents to support these processes. It doesn't matter if documents are received in an EDI stream or e-mail, faxed in or opened in the mail room, OnBase solutions for PeopleSoft collect documents at the front end and make them instantly available.

- Meet the varied needs of vendors and customers, while increasing document visibility
- Automate simple transactions to let employees focus on exceptions
- Increase productivity of PeopleSoft process workers by providing all related documents from the click of a button

Eliminate costly delays and improve response times

Document management linked to PeopleSoft data provides document audit trails, real-time reporting and executive dashboards, so decision-makers have critical and measurable clarity. Multiple people can view the same document at the same time, so time is never lost trying to find a document that is sitting on someone's desk.

- Manage documents in synch with PeopleSoft data, instead of having to manage them both separately
- Provide portal-based Web access to folders or documents for employees or customers, further extending efficiencies and secure self-service

Extend PeopleSoft investments without draining IT resources

OnBase solutions make documents available through PeopleSoft, using OnBase point-and-click configurability to easily build the page. OnBase integrations are virtually unaffected by PeopleSoft upgrades. Documents are stored and managed outside of PeopleSoft, so performance is never compromised.

Why OnBase?

Premises-based, SaaS, or hosted OnBase document management and workflows enable organizations to reduce costs per transaction, take on volume increases and improve service without additional staffing. You've invested in a powerful ERP. We want to help you get the most out of it — easily.

time to make a difference.

Get more information out of existing business applications. Reduce, even eliminate, wasteful, redundant tasks. Now you can spend your time on the things that really matter. That's effective document and process management.

That's the OnBase difference.

Learn more at OnBase.com/Oracle

OnBase[®]
a Hyland Software solution