



Workflow Administration (CA-2300)

COURSE DESCRIPTION

Workflow Administration is designed to introduce OnBase System Administrators to the creation, modification, and administration of OnBase Workflow implementations. The class provides in-depth, hands-on experience crafting workflow solutions that meet business requirements. Training scenarios require students to employ multiple functions within their workflow designs from the complete set available. Emphasis is on fundamental concepts, with appropriate application activities.

TOPICS

Workflow Language, Workflow Triggering Mechanisms, Configuration, Basic Workflow Design, Security, Client Interface, Workflow Servers, HTML, Electronic Forms, Debugging/Troubleshooting

PREREQUISITES

System Administration Course
Preparing for Workflow WBT

GOAL

Provide attendees with knowledge and skills to understand a Workflow solution and identify opportunities for its improvement and growth.

MEASUREMENT

Students are expected to design and configure a workflow solution based on business scenario specific requirements.

DURATION & COST

5 days
\$2500.00

CERTIFICATION

This fulfills the requirement for:



COURSE AGENDA

All topics covered are subject to change and may not appear in the order indicated here.



- Workflow Overview
- Client Interface
- Triggers
- Configuration
- Core Interface
- Security



- Workflow Servers and Timers
- Sequencing and Nesting
- Debugging
- Folders and Templates
- Notifications



- Eforms (HTML)
- User Forms
- Inbox Filters
- Load Balancing



- Workflow Tools
- Workflow Administration
- Discovery Tips
- Exporting
- Identifying Workflow Solutions



- Review
- Exam